

Chesterfield Township Board of Education
Regular Meeting 6:00 p.m.
Conducted via Live Video Stream
Wednesday, July 15, 2020
MINUTES

The regular meeting of the Chesterfield Township Board of Education was opened at 6:05 p.m., by President Christina Hoggan, with a flag salute and moment of silence.

Welcome to this meeting of the Chesterfield Township Board of Education. If there is any agenda item, which you would like to discuss with the Board, please do so during that portion of the agenda entitled, "Public Comments-Agenda Items Only".

Should you have any other comments and/or questions once we have passed the "Public Comments-Agenda Items Only" portion in the agenda, please reserve those comments for "Other Public Comments" at the end of the meeting.

The public shall be reminded that they should attempt to resolve any problems and/or complaints through initial contact with the appropriate administrator. Such matters should only be brought to the Board after all avenues within the administrative chain of command have been exhausted. Policy #1312 Community Complaints and Inquiries, https://boardpolicyonline.com/?b=chesterfield_township

When you do address the Board, please state your name and address and limit your comments to three minutes. The total length of time for public comment is unrestricted unless a time limit is imposed by the Board President. Please refrain from comments that are likely to invade an individual's privacy rights or are not related to matters before the Board. They will not be permitted.

1. Roll Call

Ms. Christina Hoggan, President
Mr. Matthew Litt, Vice President
Mrs. Jaclyn Halaw
Mrs. Andrea Katz
Mrs. Kerri Lynch

Also present were:

Mr. Scott Heino, Superintendent
Mr. Andrew Polo, Business Administrator/Board Secretary

2. Open Public Meetings Act Notice

The Chesterfield Township Board of Education has given public notice of this meeting, pursuant to the Open Public Meetings Act, in the following manner on January 12, 2020 and meeting time change on July 8, 2020:

- 2A.a Posting written notice on the official bulletin board at the Chesterfield Township School.
- 2A.b Mailing written notice to the Burlington County Times and Trenton Times newspapers.
- 2A.c Filing written notice with the Clerk of Chesterfield Township.
- 2A.d Filing written notice with the Secretary of this body.
- 2A.e Mailing written notice to each person who has requested copies of the regular meeting schedule and who has prepaid any charge fixed for such service.

3. Meeting Information/Important Dates

Board of Education Important Dates:

August 19, 2020 Regular Monthly Meeting

4. Presentations

4A. Library Book Dedication for Outgoing Board Member

As is our custom, outgoing board members are presented with library books that are dedicated to the Chesterfield

School Library in their name in appreciation for their service on the Board of Education.

Dr. Terran Brown served over ten years on the Chesterfield Township Board of Education. In appreciation of his time over the years, the books being dedicated in his name are:

Blue Jay in the Desert
Bracelet
Heroes
I am an American: A True Story of Japanese Internment
My Grandma's Hands

4B. Superintendent Report Presentation on the Following Topics
September Reopening – COVID19 Update
District Goals

4C. School Climate and Culture Update

5. Public Comment – Agenda Items Only

The public shall be reminded that they should attempt to resolve any problems and/or complaints through initial contact with the appropriate administrator. Such matters should only be brought to the Board after all avenues within the administrative chain of command have been exhausted.

When you address the Board, please approach the podium, state your name and address and limit your comments to three minutes. Please refrain from comments that are likely to invade an individual's privacy rights or are not related to matters before the Board. They will not be permitted.

Joe Hammond asked if the plan will be posted on the website. And if CST services will be provided.

Jessica Wszolek asked if CST services would be provided.

Shyam Bonagiri stated his son, an Eagle Scout, would like to install a gaga pit at the school as part of his eagle scout project.

Stephanie Santoro asked about the hybrid plan and if a maximum number has been determined.

Mr. Heino replied yes we have looked at capacity; we will have an A B cohort.

Rhonda Meltzer asked how will related services be delivered with an early dismissal schedule?

Mr. Heino stated that he hoped to present the plan at the end of the month to the parents. He stated to please reach out to him if you have any questions.

Andrew Rochester will my children be in the same cohort? Why did you choose early dismissal days? Is Champions going to have some type of program for the afternoons.

Mr. Heino stated yes about Champions and we are hoping even for all day with Champions. Families will be in the same cohort.

At 8:14 p.m. a motion was made by Mr. Litt and seconded by Mrs. Katz to recess for 4 minutes, to return at 8:18 p.m.

A call of the roll indicated an affirmative vote. All ayes. No nays. Motion carried.

6. Minutes (Attachment)

Recommend approval of the following minutes:

June 19, 2020	Regular Minutes
June 19, 2020	Executive Minutes
June 24, 2020	Regular Minutes
June 24, 2020	Executive Minutes

7. Board Committee/Superintendent Reports

7A. Board Committee

Human Resources

-Nothing to report

Curriculum & Instruction

- Restart committee
- Specials remote
- Sharing materials – guidance not to share
- Summer PD – Understanding by Design
- Optional PD – 10D on agenda
- Responsive Classroom Training
- 5 year curriculum plan

Finance

- Funding – no news yet
- Hiring update
- Long Range Facility Plan
- Update on summer program costs
- BOE Policy – Strauss Esmay will be beneficial

Student Services

-No updates

Mrs. Katz stated that the NJSBA resolution passed.

<u>Committee</u>		
Human Resources	Chair	Andrea Katz Matthew Litt
	Admin. Reps.	Coletta Graham Michael Mazzoni
Curriculum & Instruction	Chair	Jaclyn Halaw Kerri Lynch
	Admin. Rep.	Jeanine May-Sivieri
Finance	Chair	Christina Hoggan Matthew Litt
	Admin. Rep.	Andrew Polo
Student Services	Chair	Kerri Lynch Andrea Katz
	Admin. Rep.	Lynn Booth
BURLCO School Boards Association Executive Committee Delegate:		Christina Hoggan

Legislative Chairperson & Delegate to NJ School Boards Association:
Alternate:

Andrea Katz
Christina Hoggan

Compressor Station & Pipeline Impact Committee:

Matthew Litt
Christina Hoggan

Community Heritage Committee:

Matthew Litt
Christina Hoggan

Fair Funding Action Committee Liaison
7B. Superintendent's Report

Andrea Katz

7B.1. Student Enrollment

Grade Levels	June 2020	** July 2020	Net Change
Pre-School			
<i>Tuition</i>	15	15	
<i>Non-Tuition</i>	12	12	
<i>LMD (non-tuition)</i>	*7	*7	
<i>UMD (non-tuition)</i>	*4	*4	
Kindergarten	87	83	-4
1st	102	87	-15
2nd	99	102	+3
3rd	116	99	-17
4th	106	116	+10
5th	110	106	-4
6th	113	110	-3
Total In-District	760	730	-30
Attending Out-of-District Schools	6	6	
Shared	1	1	
Total	767	737	-30

* The enrollment of students in the LMD and UMD classes is reflected in the grade level numbers for those students.

**Enrollment reflects anticipated roll-up from the 2019-2020 school year. However, it does not reflect children transferring in or out of Chesterfield over the summer.

8. Board Policy

8A. First Reading of Policies (Attachment) - Public

The following policies are being presented for the first reading:

Policy #1250	Visitors
Policy #3510	Operations and Maintenance of Plant
Policy #3541.33	Transportation Safety
Policy #5141.2	Illness
Policy #5141.3	Health Examinations and Immunizations

9. Personnel

9A. School Nurse

Approval of Cori Esposito as school nurse, for the 2020-2021 school year, at BA +27 Step 7, \$60,498.00.

9B. Elementary Education Teacher

Approval of Michael Damiano as Elementary Education Teacher, for the 2020-2021 school year at BA Step 5, \$56,437.00.

9C. Summer Hours 2020

Media Center Summer Hours

Laura DiMeola 25 hours @ \$52/hr. = \$1,300.00
Vivian Cacace 25 hours @ \$18.18/hr. = \$454.50

ESL Support Services

Maria Martinez 32 hours @ \$52/hr. = \$1,664.00

ESY Teacher (Remote Instruction)

Jennifer Hamer – Teacher 4 hrs./day x 16 days, + 3 hrs. Prep = 67 hrs. \$3,484.00

Grade Level Work - Planning for Fall

Special Education Co-Teachers - 8 teachers up to 6 hours each, \$52/hr. Total \$2,496.00

Child Study Team & Related Services

Behavioral Consultation – Anne Holmes Per IEPs - Approx. 5 hrs. @ \$150/hr. as per contract
PT – Debra Yuhas Per IEPs - Approx. 20 hrs. @ \$52 +1 evaluation @ \$375.00 = \$1,415.00

2020-2021 School Year Planning Committee

Recommend approval of the following staff for up to 10 hours each, \$52/hr of summer work on the 2020-2021 School Year Planning Committee. Total \$2,600.00.

Charmaine Ramos
Tracey Miller
Melody Khalifa
Danielle Christiansen
Laura Flynn

10. Curriculum & Instruction

10A. Three-Year ESL Program Plan (Attachment)

Approval of the Three-Year ESL Program Plan.

10B. In-Person Student Evaluation Plan (Attachment)

Approval of the In-Person Student Evaluation Plan.

10C. Responsive Classroom Training

Approval of Responsive Classroom training, two courses, billed at a per person rate of \$729.00.

10D. Kiker Learning

Approval of Kiker Learning to present 4 - one hour live webinars, on the following topics at a cost of \$500.00 per webinar. Webinars are open to all certified staff.

- Social and Emotional Learning in the Virtual World
- Level up with Google Meet and Extensions
- Kickstart Guide to Google Classroom
- Next Level Google Classroom

11. Health & Safety

11A. Nurses Report - June (Attachment) - Public

12. Staff Professional Development

12A. Workshops

Recommend approval of the following workshops and mileage:

Name	Position	Destination	Justification	Date	Workshop/Exhibit Cost to District		
					Source of Funding	Reg. Fee	Mileage
Lynn Booth	Supervisor of Special Services	Virtual	Pandemic Response Institute	7/8 & 7/9/2020		\$270.00	N/A
Lynn Booth	Supervisor of Special Services	Virtual	TDA Reading Literacy & Learning Conference	11/13 & 11/14/2020		\$249.00	N/A
Michael Mazzoni	Principal of Operations	Virtual	Supporting and Protecting Our Staff - Pandemic Response Institute	7/9/2020		\$150.00	N/A

12B. Responsive Classroom Workshops (Attachment)

Approval of the attached list of staff members to attend Responsive Classroom training during the months of July and/or August 2020. Staff to be paid a daily rate of \$85 for a total of \$5,440.00.


12C. Kiker LearningWebinars

Approval of any certified staff member who attends any or all of the 4 - one hour webinars presented by Kiker Learning, compensation \$26/hr. as per negotiated agreement. Webinars to take place on the following dates: 7/21/20, 7/23/20, 7/28/20 & 7/30/20.

13. Board of Education and Board Secretary Monthly Certifications

Approval of the following resolution:

BE IT Resolved that: Pursuant to N.J.A.C. 6:23-2.12(c)3*, I certify that as of the date of this Board meeting, no budgetary line item account has obligations and payments (contractual orders) which in total, exceed the amount appropriated by the district board of education pursuant to N.J.S.A. 18A:22-8 and N.J.S.A. 18A:22-8-1.


Andrew Polo Date

Financial Certification of the Board

Pursuant to N.J.A.C. 6:23-2.12(c)3*, the Chesterfield Township Board of Education hereby certifies that after review of the Board Secretary's and Treasurer's monthly financial reports, as recorded in the minutes of the Board each month, and upon consultation with the appropriate district officials, to the best of our knowledge, no major account or fund has been over expended in violation of N.J.A.C. 6:23-2.12(c)3*, and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

*Citations are subject to change due to periodic amendments, new rules or repeals.

13A. Financial Approvals (Attachment)

Approval of the following financial for June:

- Expenditures - Approval and ratification of Expenditures for June approval to pay additional bills as needed between this meeting and the next meeting with a list to be presented for ratification at the next meeting.

13B. Dispose of Technology Equipment (Attachment)
Approval to dispose of antiquated or broken technology equipment.

13C. IDEA Grant Application Submission for 2020-2021 (Attachment)
Approval of the submission of the IDEA grant application for 2020-2021 school year.

13D. ESSA (NCLB) Grant Application Submission for 2020-2021 (Attachment)
Approval of the submission of the ESSA (NCLB) grant application for 2020-2021 school year.

13E. School Lunch Prices
Approval of the student lunch prices for the 2020-2021 school year, the rate will increase from \$2.95 to \$3.10 as per the USDA.

14. Facilities Update/Information

14A. Building & Grounds Report (Attachment) - Public

14B. School Dude Report (Attachment) - Public
The work order and incident reports for June from the School Dude software are attached.

14C. Solar Renewable Energy Credits Analysis (Attachment) – Public

A motion was made by Mrs. Katz and seconded by Mr. Litt to approve the following sections:

6, 8, 9, 10, 11, 12, 13, 14

A call of the roll indicated an affirmative vote. All ayes. No nays. Motion carried.

15. Other Business

15A. Resolution

Chesterfield Township Board of Education Resolution Condemning Racism and Urging Equity in Our Public Schools and All Government Institutions

WHEREAS, tragically on May 25, 2020, in Minneapolis, Minnesota, George Floyd, a black man, was murdered at the hands of Minneapolis police officers when they knelt on his neck for eight minutes and forty-six seconds while he repeated the words “I can’t breathe”; and

WHEREAS, this heinous act and other similar acts of intolerable violence that happen all too often have led to international condemnation of systemic racism and a renewed focus on equity, bringing together people of all racial backgrounds to exercise their fundamental human rights to free speech and peaceful assembly denouncing the current and historic disparate treatment of black Americans and other people of color; and

WHEREAS, there is a long history of racism, discrimination, and segregation within our country, which has adversely impacted many racial groups, including black Americans; and

WHEREAS, these recent events have raised awareness of systemic racism and other institutional injustices that exist throughout our society, including in education stemming largely from inequities in curriculum, discipline and climate, and this awareness shows us all that we have not done enough to eradicate them; and

WHEREAS, the Chesterfield Township Board of Education stands firmly against all acts of individual and systemic racism; and

WHEREAS, we wish to end injustices, inequity and violence and we unequivocally declare that Black lives matter and that an injustice to one is an injustice to all; and

WHEREAS, we believe that schools must play a vital role in dismantling systems that have marginalized students, staff, and families of color; and

WHEREAS, we believe that educators are life-long learners who hold a critical role in modelling appropriate behavior for our students and should be provided the necessary resources to facilitate discussions of race and racism and to help students understand our full history and our collective humanity; and

WHEREAS, the Chesterfield Township Board of Education values and embraces the diversity of our community and each and every student, family, and staff member, and we welcome the different backgrounds and perspectives that they offer; and

WHEREAS, Dr. Martin Luther King, Jr. rebuked silence during times like these with famous quotes including: "The ultimate tragedy is not oppression and cruelty by the bad people but the silence over that by the good people", "A man dies when he refuses to stand up for that which is right. A man dies when he refuses to stand up for justice. A man dies when he refuses to take a stand for that which is true."

NOW, THEREFORE, BE IT RESOLVED by the Chesterfield Township Board of Education that we believe all children can and will learn; that equity and access to rigorous curriculum is every student's right; that diversity is one of our strengths; and that building strong relationships increases trust and positively impacts learning.

1. The Board, in adopting and amending policies, shall be cognizant of the need to adopt policies which address and end inequity and injustices within our school district.
2. All Board Members, in carrying out their functions in committees, at school functions, and when sitting as the full Board, shall ensure that the actions taken do not proliferate systemic racism, but rather promote equity for all students.
3. The Board charges the Superintendent with the vital task of ensuring that the District, when reviewing and developing curriculum, adopt content and resources that are racially and culturally relevant.
4. The Board emphasizes the importance of the District investing in and providing students with access to books, in both our library and classrooms, which are free of among other things, stereo-types and racists undertones, and which instead recognize the broad and vast contributions of minorities in the fields of science, technology, inventions, medicine, politics, engineering, architecture, and the arts, and which feature minority fiction main characters.
5. The Board, recognizing the importance of having students of all ages understand and be able to talk about bias, race and the impacts of racism, reminds the Superintendent of the importance of ensuring that the District creates opportunities for students and staff to engage in bias awareness and antiracist education and training and have opportunities to openly talk, challenge and confront racism and inequities through among other things, Professional Development, assemblies and other student programming.
6. The Board requires that all reports of discriminatory language, attitudes, behaviors, and action are responded to following our district Code of Conduct and Policies, and we commit to educating students and staff, through restorative practices, on the impact of their actions and seeing to their full understanding of the harm they have committed.

BE IT FURTHER RESOLVED that the Board commits to its own work as individuals and our collective work governing the district, to become equitable and antiracist in behaviors, actions, and policies. We are committed to changing the system and will integrate this resolution as part of our annual Board Reorganization Meeting and in the annual district goals.

BE IT FURTHER RESOLVED that this resolution be delivered to Governor Philip D. Murphy, State Senate President Stephen M. Sweeney, Assembly Speaker Craig Coughlin, and the Chesterfield's Legislative District's representatives in the State Senate and General Assembly; and be it further RESOLVED, that a copy of this resolution be forwarded to the New Jersey School Boards Association.

A motion was made by Mrs. Katz and seconded by Mr. Litt to approve the following section:

15A

A call of the roll indicated an affirmative vote. All ayes. No nays. Motion carried.

The Board discussed the firehouse and the township's plans for properties being slated in need of redevelopment or rehabilitation. .

A motion was made by Mrs. Halaw and seconded by Mrs. Katz to have the Business Administrator compile information as to the tax implications of properties which have been or are slated to be deemed areas in need of redevelopment and/or rehabilitation and to contact the Planning Board Attorney and/or Township Solicitor about such.

A call of the roll indicated an affirmative vote. All ayes. No nays. Motion carried.

16. Other Public Comments

Laura Bond thanked the board for all the work they are doing with the restart of school. She mentioned that the board should look at West Windsor Township and how the Howard Hughes Development was presented.

17. Adjourn to Executive Session

A motion was made by Mrs. Katz and seconded by Mr. Litt to adjourn to executive session at 9:35 p.m. with the approval of the following resolution:

EXECUTIVE SESSION RESOLUTION

WHEREAS, N.J.S.A. 10:4-6, et seq. (Open Public Meetings Act) provides that the Board of Education of the Chesterfield School District may exclude the public from that portion of the meeting at which the Board of Education discusses certain matters as set forth in N.J.S.A. 10:4-12; and,

WHEREAS, the following subjects shall be discussed in the session of the Board of Education closed to the public:

Personnel
Legal

RESOLVED, that the aforesaid meeting is closed to the public for the reason set forth above in accordance with the Open Public Meetings Act; and,

BE IT FURTHER RESOLVED that the discussion in executive session will be available for disclosure to the public at such time as it is no longer necessary to maintain the confidential nature of the items discussed.

A call of the roll indicated an affirmative vote. All ayes. No nays. Motion carried.

18. Return to Public Session

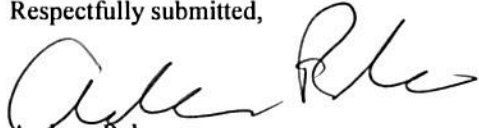
A motion was made by Mrs. Katz and seconded by Mrs. Lynch to return to public session at 12:33p.m.

A call of the roll indicated an affirmative vote. All ayes. No nays. Motion carried.

19. Adjournment

A motion was made to adjourn the meeting by Mrs. Katz and seconded by Mrs. Lynch at 12:34 p.m. All agreed.

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'Andrew Polo', written in a cursive style.

Andrew Polo
Business Administrator/Board Secretary